



GUIDELINES FOR AUTHORS

ABOUT THE BULLETIN OF CANADIAN PETROLEUM GEOLOGY (BCPG)

The Bulletin of Canadian Petroleum Geology (BCPG) is published quarterly by the Canadian Society of Petroleum Geologists. BCPG aims to be the journal of record for papers dealing with all aspects of petroleum geology, broadly conceived, with a particularly (though not exclusively) Canadian focus. International submissions are encouraged, especially where a connection can be made to Canadian examples.

Since January, 2010, the Bulletin of Canadian Petroleum Geology (BCPG) has been published as an online journal. A limited number of archival hard copies are distributed to selected repositories, including a number of government and university libraries. The online journal is repositated at GeoScienceWorld and AAPG DataPages and is considered the version of record. In the opinion of the Editors-in-Chief, the Bulletin of Canadian Petroleum Geology meets the requirements laid down for valid publication by the North American Code of Stratigraphic Nomenclature (2005 edition), the International Code on Zoological Nomenclature (Fourth Edition, 1999 (with 2012 revisions), and the International Code of Nomenclature. For algae, fungi, and plants (Melbourne Code, 2011).

MANUSCRIPT SUBMISSION

Manuscripts for BCPG should be submitted online through the Editorial Manager™ submission and review system (<http://bcpg.edmgr.com>), where authors, as new users, can easily register. Submitted manuscripts must not have been published or submitted simultaneously elsewhere, and should make minimal use of previously published material.

For multiple-authored manuscripts, it is the responsibility of the corresponding author to ensure that all authors have read and approved the submitted version. It is expected that all persons listed as authors will have contributed substantively to the research and the preparation of the manuscript. The practice of “honorary authorship” is a form of scientific misconduct and is to be avoided.

As of spring, 2012, authors may submit manuscripts for the following paper series. BCPG Articles are full-length reports on original research. BCPG Reviews are full-length syntheses of aspects of petroleum geology or Canadian sedimentary basins. Manuscripts for Articles or Reviews normally should not exceed 50 pages, excluding tables and figures. In some cases, longer manuscripts may be considered at the discretion of the Editors. Extensive descriptive or methods sections may be set in smaller type or placed in appendices. Both BCPG Articles and Reviews are considered to be “regular” papers within Editorial Manager™. BCPG Explorations are short articles, not exceeding 10 manuscript pages, excluding tables and figures. These may include research reports or manuscripts on new methods, ideas, or areas of study. These short articles are considered “Notes” within Editorial Manager™. Discussion and Reply exchanges concerning papers already published in BCPG are welcome. These should be brief and to the point, each not exceeding 10 manuscript pages including figures and tables, and should be submitted within six months of the publication of the paper being discussed. BCPG does not publish book reviews.

Authors must follow submission instructions. Otherwise, manuscripts will be returned for further work or be rejected.

Manuscripts must be formatted on 21.6 x 28 cm page size and be doubled-spaced. All pages must be numbered, have 4 cm left and right margins, and be left-margin justified. Manuscript text must be submitted as a separate Microsoft Word file. Tables may be submitted as separate Microsoft Word or Excel files. Figures must be submitted in either JPG or TIFF format only, and authors should note that final illustrations must be submitted as individual TIFF files at final size.

Authors will upload their text, table and figure files in these formats within Editorial Manager™ for conversion by the Editorial Manager™ system into a single PDF file for review. Authors should note that the figure illustrations in this PDF file typically present at a lower resolution than in their uploaded files. However, there is a link present on each figure in the manuscript PDF that permits access to the full resolution original figure file for viewing by authors and reviewers. The format for revised manuscripts are more restricted (see below). When uploading manuscripts to Editorial Manager™, the manuscript, tables, and figures must be uploaded as separate files. Do not embed figures in the manuscript or include captions, or figure numbers, on the figure illustrations themselves. Figure numbers are applied by Editorial Manager™ according to the order that the figure files are uploaded. A list of figure captions should be included at the end of the manuscript text file. No text extraneous to the manuscript itself, such as a covering letter, should be included in the manuscript text Word file.

LANGUAGE

Manuscripts must be written clearly in correct English. Authors are strongly advised to have their manuscript critically read by at least one knowledgeable reader prior to submission. Non-English speaking authors should have their manuscripts reviewed for grammar and presentation by someone fluent in English before submission. Authors can consult online guides (e.g., www.ucalgary.ca/UofC/eduweb/grammar/index.htm). If the paper is not sufficiently well written, the editors will return the manuscript to the author(s) without review.

English abstracts are translated to French for publication in BCPG. French-speaking authors are encouraged to submit abstracts in both English and French, if they prefer.

ORGANIZATION OF MANUSCRIPT

The title page gives the title and the names, affiliations, and full mailing and e-mail addresses of all the authors. This information should reflect affiliations and addresses at the time of the study. The corresponding author should be clearly indicated, regardless of authorship order. Authors of multiauthored manuscripts must all have contributed significantly to the work, read and approved the submitted version, and agreed to submission.

The Abstract is a summary of the essential qualities of the paper (see Landes, K.L. 1951. A scrutiny of the abstract. *American Association of Petroleum Geologists Bulletin*, v. 35, no. 8, p. 1660). The abstract page should have, at the top, a short title, suitable for a running head (fewer than 60 characters, including spaces) and the name(s) of the author(s).

Headings are restricted to three levels:

LEVEL 1 HEADING

Level 1 headings should be centred, bold, and in small capitals.

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Level 2 headings should be left-justified, bold, and in small capitals.

LEVEL 3 HEADING

Level 3 headings should be left-justified and in italics.

Figure captions must be separated from the main text and placed at the end of the manuscript. They should not appear on nor be placed within the frame of the illustrations.

Footnotes to material in the main text should be used only if it is unavoidable. Usage of footnotes in tables is encouraged. Footnotes should be numbered serially through the manuscript.

Equations should be clearly and unambiguously typed, and constructed with careful attention to placement of superscripts and subscripts. Equation variables should be used consistently throughout the manuscript and be defined in the text or in a separate symbol list. The symbol list should identify the nature of each symbol (e.g., scalar, vector, tensor, etc.). Equations should be numbered sequentially in square brackets placed flush with the left margin.

Acknowledgments should appear on a separate page, between the main text of the article and the reference list. Authors are encouraged to acknowledge the reviewers and editors, where appropriate.

References must be cited correctly in the text and included in the Reference List. Authors are responsible for citing and listing references correctly. Journal titles must be given in full.

BCPG reference style examples:

1. Dolphin, D.R. and Klovan, J.E. 1970. Stratigraphy and paleoecology of an Upper Devonian carbonate bank, Saskatchewan River Crossing. *Bulletin of Canadian Petroleum Geology*, v. 18, p. 289-331.
2. Wade, J.A. 1981. Geology of the Canadian Atlantic margin from Georges Bank to the Grand Banks. In: *Geology of the North Atlantic Borderlands*. J.Wm. Kerr and A.J. Ferguson (eds.). Canadian Society of Petroleum Geologists, Memoir 7, p. 447-460.
3. Cooper, M. 2000. Structural style variations in the BC Foothills. *GeoCanada 2000 Abstracts*, Geological Association of Canada, on CD Rom.
4. Arnott, R.W.C., Zaitlin, B.A. and Potocki, D. 1999. Basal Quartz Sandstone (Lower Cretaceous), south-central Alberta: Non-marine deposition in an accommodation-limited basin. AAPG-SEPM (Society for Experimental Geology) Annual Meeting, San Antonio, Texas, Program and Abstracts CD.

For journal articles available online only (with URL):

1. van der Sanden, J.J., and Hoekman, D.H. 2005. Review of relationships between grey-tone co-occurrence, semivariance, and autocorrelation based image texture analysis approaches [online]. *Canadian Journal of Remote Sensing*, v. 31, p. 207–213. Available from <http://pubs.casi.ca.nrc/doi/abs/10.5589/m05-008> [accessed 9 September 2005].

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1. van der Sanden, J.J., and Hoekman, D.H. 2005. Review of relationships between grey-tone co-occurrence, semivariance, and autocorrelation based image texture analysis approaches [online]. *Canadian Journal of Remote Sensing*, v. 31, p. 207–213. doi:10.1139/rs03-011.

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1. Cheadle, B.A. 2014. Redistribution of organomineralic aggregate grains in the Upper Cretaceous Second White Specks Formation, Western Canada Foreland Basin (oral presentation). GeoConvention 2014: May 12 – 16 2014, Calgary, AB. Available from http://www.geoconvention.com/uploads/abstracts/107_GC2014_Redistribution_of_Organomineralic_Aggregate_Grains.pdf [accessed 10 December 2014].

TABLES

Tables should not be embedded in the manuscript text file. Each table should be submitted as a separate file in Word or Excel format. Tables submitted in Excel format should be configured to print the table at the final anticipated size.

ILLUSTRATIONS

All illustrations must conform to the 21.6 x 28 cm page size and two-column format. Photographs are published as figures rather than plates, and therefore should appear in the order called out in the manuscript text. When creating illustrations for BCPG, authors should ensure that the type size is neither too large nor too small for the scale of the figure (minimum font size of 6 pt). Preferred fonts are sans serif, such as Arial and Helvetica (not serif fonts, such as Times New Roman).

Figures should be scaled for reproduction at 9 cm (1 column), 13.5 cm (1.5 column) or 18 cm (2 column) width in vertical format, or 23 cm width in landscape format. If submitted figures are not appropriate for these widths, the editors may reduce them accordingly. Authors should clearly indicate if any figures are not to be reduced in size.

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Photographs are considered data and therefore any digitally manipulated images submitted for publication must contain the same information as the original image. Any software manipulation or enhancement should be clearly identified, including details such as the software package and the techniques used.

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Measurements should be in SI units. Imperial unit equivalents may be given in parentheses, but is not required. SI units should be referred to by symbol in the text. Please note that Å and µ are not SI units; use nm and µm. (See Supplementary Metric Practice Guide for the Petroleum and Natural Gas Industry and Services, 5th ed, 1989. Calgary: Canadian Petroleum Association.).

STRATIGRAPHIC TERMINOLOGY

Stratigraphic terminology must conform to the 2005 edition of North American Stratigraphic Code, promulgated by the North American Commission on Stratigraphic Nomenclature (NACSN). The Code was published in the American Association of Petroleum Geologists Bulletin, v. 89, no. 11 (November, 2005), p. 1547-1591. It can be viewed online at the NACSN website: <http://www.agiweb.org/nacsn/>. For other usage, see the American Geological Institute's Glossary of Geology [5th edition, 2005, K.K.E. Neuendorf, J.P. Mehl, Jr., and J.A. Jackson (eds.), Falls Church, Virginia; 800 p., ISBN 0-922152-76-4] and the Geological Survey of Canada's Guide to Authors. Manuscripts containing new stratigraphic nomenclature will be subject to review by the CSPG Stratigraphic Nomenclature Committee.

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